



**Public Notice of
Special Meeting/Board Retreat
and Regular Meeting**

The Vernon College Board of Trustees will conduct a Special Meeting for a Board Retreat on Wednesday, July 14, 2021 from 9:00 a.m. until 12:00 noon, in the *Joe Chat Sumner Conference* at *Century City Center* in Wichita Falls, Texas followed by a Regular Board Meeting beginning at 1:00 p.m. The Board will consider and discuss the following items during the Board Retreat. No action will be taken in the Board Retreat. The Board will adjourn and reconvene for the Regular Board Meeting to consider and act upon lawful subjects that may come before it as detailed in the following agenda. The Board will have lunch from 12:00 noon to 1:00 p.m. with no board business discussed.

Board Retreat
9:00 a.m. – 12:00 p.m.

1. Call the Meeting to Order – Chairman Smith
2. Retreat Agenda – several topics generated by January 2021 Board of Trustees self-reflection exercise
 - 8:30 – 9:00 Breakfast, coffee, etc. available
 - 9:00 – 9:45 Tour of Century City Center
 - 9:45 – 10:15 Review items from 2021 Board Self-Reflection survey
 - Board policy review
 - Participation in National Associations/Conferences
 - Operations
 - Facilities – Mindi Flynn
 - 2021 Texas legislative session
 - 10:15 – 10:30 Break
 - 10:30 – 11:00 Student Success/Advising – Criquett Scott Chapman
 - 11:00 – 11:15 Impact of HERF I, II, & III funding on Vernon College
 - 11:15 – 11:30 VC Foundation endowment review/fundraising – Michelle Alexander
 - 11:30 – 11:45 2021-2022 draft budget review
 - 11:45 – 12:00 Tax Rate Review
 - Effective rate – “no new revenue tax rate”
 - Roll back rate – “voter-approval rate”
 - Tax Levy
3. Personnel Discussion – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code.
4. Adjourn

Regular Board Meeting
1:00 p.m.

1. Call the Meeting to Order – Chairman Smith
2. Consent agenda
 - a. Consider approval of the *June 9, 2021 Regular Board Meeting* – Exhibit
 - b. Consider approval of the *Presidents monthly travel expense report* – Exhibit

3. Public Comment
4. Action Items
 - A. Consider Approval of the *Financial and Investment Reports as of June 30, 2021* – Mindi Flynn – Exhibit
 - B. Consideration of *2021-2022 Handbook/Manual Updates and Revisions* – Dr. Johnston – Exhibits
 1. Employee Handbook
 2. Athletic Policy Manual
 3. Library Services Handbook
 4. Testing Center Manual
 5. Workforce Program Handbooks
 - *Associate Degree Nursing*
 - *Barber*
 - *Basic Firefighter*
 - *Basic Law Enforcement*
 - *Cosmetology*
 - *Culinary*
 - *Dental Assisting*
 - *EMS Training*
 - *Health Information Management*
 - *Licensed Vocational Nursing*
 - *Massage Therapy*
 - *Medical Assisting*
 - *Pharmacy Technician*
 - *Surgical Technology*
 - C. Consideration of *2021-2022 I.S.D. Contract Agreements* - Dr. Johnston/Shana Drury – Exhibits
 - Burkburnett I.S.D. – Health Occupations, Culinary Arts, Firefighter
 - City View I.S.D. – Health Occupations, Culinary Arts
 - Electra I.S.D. – Health Occupation
 - Haskell I.S.D. – Health Occupations
 - Henrietta I.S.D. – Health Occupations
 - Holliday I.S.D. – Health Occupations
 - Iowa Park I.S.D. – Health Occupations
 - Vernon I.S.D. – Health Occupations
 - D. Consideration to *Purchase a 37 Passenger Coachliner Bus* – Dr. Johnston/Mindi Flynn
 - E. Review updated TASB Legal Policy Updates and Consideration of *TASB UPDATE 41 Local Policies* – Dr. Johnston – Exhibit
 - F. Consideration of *Herring Bank as the Depository for Vernon College Funds* – Dr. Johnston/Mindi Flynn
 - G. Consideration of *Tax Resale Deeds* – Dr. Johnston – Exhibit
 - H. Consideration of Roof Repair/Cover Proposal from Parson’s Roofing for the King Center—Dr. Johnston/Mindi Flynn – Exhibit

5. President's Report/Board Discussion Items
 - A. Board Member/Comments/Discussion
 - B. 2021-2022 Budget Discussion – draft 4
 - C. Wilbarger County Appraisal District Update—Sandy Burkett
 - D. Tax Appraisal and Tax Rate update
 - E. Enrollment Update – Amanda Raines – Exhibit
 - F. Reminder of upcoming events:
 - (1) Vernon College Foundation Board Meeting – Thursday, July 15, 2021 – 10:00 am – Century City Center
 - (2) “Regular” Office Hours begin – 8:00 am Monday, August 2, 2021
 - (3) Surgical Technology Pinning – Thursday, August 5, 2021 – 6:00 pm--MPEC
 - (4) Fall Semester Kickoff for all Faculty & Staff – Monday, August 16, 2021
 - (5) Registration On-Site – August 17-19, 2021
 - (6) Classes begin – August 23, 2021
 - (7) Labor Day Holiday – September 6, 2021
 - G. Philanthropic Report/Outside Grants Report – Exhibit
6. Personnel – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code – Exhibits
7. Adjourn

Note: The Vernon College Board of Trustees reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in the above agenda. If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board of Trustees will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E, including, but not limited to deliberation on the appointment, employment compensation, evaluations, reassignment, duties, discipline, or dismissal of employees pursuant to Texas Government Code § 551.074; consultation with attorney regarding potential or contemplated litigation or matters involving attorney client privilege pursuant to Texas Government Code § 551.071; deliberation on the purchase, exchange, lease, or value of real property pursuant to Texas Government Code § 551.072; deliberation regarding gifts and donations pursuant to Texas Government Code § 551.073; deliberation regarding security devises pursuant to Texas Government Code § 551.076; and deliberation regarding Economic Development negotiations pursuant to Texas Government Code § 551.087.